

Ref. No. SED/Estt/1(2)/2012/ 2555

Date: 22/09/2022

**Wanted Guest/Visiting Faculties**

The society for Entrepreneurship Development Institute of Tripura (a state level EDI). Invites application for empanelment of Guest/Visiting Faculties for delivering lecture on subjects from the field of Entrepreneurship / Motivation / Leadership / Business Management / Business Accounting / Marketing Management / Project Management etc for training programmes conducted by the institute in the different location throughout the state. The requirement for empanelment of Guest/Visiting Faculties is follows;

Essential	Desirable
(i) Minimum Qualification: MBA (Entrepreneurship, Marketing, Finance & HR specialization)/ M.Com (ii) Age : Maximum limit is 50 years as on 15-10-2022 (iii) Fluent in Bengali, English & Hindi languages.	(i) At least 01 (one) year experience in class room lectureship at any training centre/college /university. (ii) Fluency in Kokborok language. (iii) Eager to travel throughout the state of Tripura for undertaking classes.

Interested candidates are requested to submit their prescribed application uploaded at our website [www.sofed.in](http://www.sofed.in) to the office of the Member Secretary, Society for Entrepreneurship Development (SoFED) on or before 15<sup>th</sup> October, 2022. No application would be received after closing date.



**MEMBER SECRETARY (SoFED)**

## APPLICATION FORMAT FOR EMPANELMENT OF GUEST/VISITING FACULTIES

For Office Use

Roll .NO: GF/ _____
Date: _____

Affix a Passport size latest coloured photographed and signed on it
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To  
The Member Secretary,  
Society for Entrepreneurship Development (SoFED),  
ITI Road, Indranagar, Agartala, Tripura- 799006.

Sub: Prayer for empanelment of Guest/Visiting Faculties .

1. Name of the candidate: SRI / SMT  
(in Capital Letter)

2. Father's / Husband's name : Sri / Late

3. Permanent address : Vill \_\_\_\_\_ P.O \_\_\_\_\_  
(Copy of PRTC to be enclosed) Sub-Div. \_\_\_\_\_ Dist. \_\_\_\_\_  
Pin. \_\_\_\_\_

4. Present Address : Vill \_\_\_\_\_ P.O \_\_\_\_\_  
Sub-Div. \_\_\_\_\_ Dist. \_\_\_\_\_  
Pin. \_\_\_\_\_

5. Social Category : ST / SC / UR  
(Copy of caste to be enclosed)

5. Contact no :

6. email ID (if any) :

7. Date of birth : DD \_\_\_\_\_ / MM \_\_\_\_\_ / YYYY \_\_\_\_\_  
(Admit of Madhyamik to be enclosed)

8. Age as on 15-10-2022 : \_\_\_\_\_ Years \_\_\_\_\_ Month \_\_\_\_\_ Days

9. Educational Qualification: (Copy of mark sheet enclosed)

Sl No	Name of the examination	Board/University	Year of passing	% of marks obtained	Remarks
1	Matriculation/Madhyamik				
2	Higher Secondary (HS)				
3	Graduation				
5	Post Graduation (MBA/MCOM) with specialization				

10. Present Occupation: \_\_\_\_\_

11. Previous experience:  
(Certificate to be enclosed)

Sl No	Name of the institution/organization	Capacity / Designation	Duration DD-MM-YYYY		Total Period
			From	To	

## DECLARATION BY THE CANDIDATE

I do hereby declare that all the information furnished above is true to the best of my knowledge. If any information furnished above found incorrect, my candidature may be disqualified by the authority.

Place:

Date:

Full Signature of the candidate

Documents attached:

1. Self-attested copy of PRTC
2. Self-attested copy of birth proof
3. Self-attested copy of Aadhar card
4. Self-attested copy of mark sheets of MBA/M.com
5. Self-attested copy of experience certificate if any

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### Society for Entrepreneurship Development [SoFED]

#### Acknowledgement-Cum-Admit Card For Empanelment of Guest/Visiting Faculties

For Office Use

Roll .NO: GF/ \_\_\_\_\_  
Date: \_\_\_\_\_

Affix a Passport  
size latest  
coloured  
photographed  
and signed on it  
(do not staple)

To be filled by the candidates:

(Office Round seal)

1. Name (in Block Letter) : Sri/Smt \_\_\_\_\_
2. Father's / Husband's Name : Sri / Late \_\_\_\_\_
3. Address : Vill \_\_\_\_\_ P.O \_\_\_\_\_  
Sub-Div. \_\_\_\_\_ Dist. \_\_\_\_\_  
Pin. \_\_\_\_\_

Full Signature of the candidate

Signature of Official of SoFED